

Sending Messages from the website



When you first register with Sportcheck, whether you register as a Club administrator, Manager of Division, Grade, or Team Manager or a Coach of a Team, the system automatically assumes that when you send a message from your phone or the website it will go to everyone who has opted-in to receive messages. For example if you are a club administrator, and you send a message it will go to everyone in the club irrespective of what team they have opted into. If you are a Grade Manager it will go to all Teams within that grade, and if you are a Coach or a Manager of a Team it will go just to your team.

To help explain the incredible flexibility Sportcheck offers when it comes to sending messages we will start with sending a message from the website which is the same as sending a message from your phone but you are doing it from the website instead. This is explained in

Step 1 “Sending a Message to everyone who has registered to receive messages”. (below)

Then we will show you how to send messages to a specific group by changing the channel of the message. In other words a Club Administrator can send a message to all teams in Grade “Year 7” and no one else or they can send a message just to Divisional Managers if they choose. This is all explained in

Step 2 “Sending a message to a selected group” (page 3)

Step 1 — Sending a Message to everyone who has registered to receive messages

1. From the Club home page click on “To Send a Message Click Here”

The screenshot shows the Sportcheck website interface. At the top left is the Sportcheck logo with the tagline 'GET THE MESSAGE'. To the right is a search bar labeled 'Find a Club or Team' with a 'GO' button and links for 'Admin Club Home' and 'Logout'. Below the logo is a navigation menu with links: Home, Club Registration, How it Works, How 2 Tips, Stop/Restart Text Delivery, About us, and Contact us. The main content area is titled 'Example Cricket Club - Club Homepage'. It shows the user 'Sportcheck Admin (example) Michael Campbell (021 618 615)'. A large yellow button with the text 'To Send a Message Click Here' is prominently displayed. Below this is a section for 'Inbound Messages' under 'Club Administration', showing a message posted on 11 May '07 at 11:33am: 'All Games are on today as per schedule'. To the right of the message is a form to 'Root - get text updates' with a 'Have this message sent to your phone everytime it is updated?' checkbox, a field for 'Enter your mobile number:', and a 'GO' button. At the bottom of the page, there is a footer with copyright information: 'SportCheck © 2006 | Disclaimer, Privacy, Terms & Conditions | Web design - Styrofirm'. An arrow points from the text in step 1 to the yellow button.



2. Type in your message

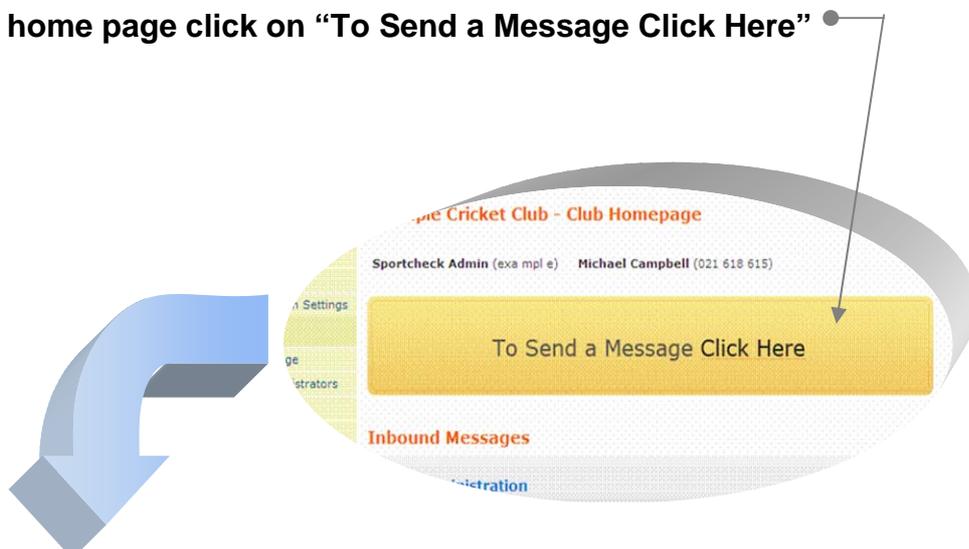
3. Click on the GO button to send you message

The screenshot shows the SPORTCHECK.CO.NZ website interface. At the top left is the logo with the tagline 'GET THE MESSAGE'. To the right is a search bar labeled 'Find a Club or Team' with a 'GO' button, and an 'Admin Club Home Logout' link. A navigation menu includes 'Home', 'Club Registration', 'How it Works', 'How 2 Tips', 'Stop/Restart Text Delivery', 'About us', and 'Contact us'. On the left is a 'Menu' and 'Your Club' sidebar with options like 'Manage Sports', 'Manage Regions', 'Manage Clubs', 'Manage System Settings', 'Club Homepage', 'Manage Administrators', 'Manage Divisions', 'Manage Grades', 'Manage Teams', 'Manage Events', and 'Logout'. The main content area is titled 'Example Cricket Club - Send Message'. It contains a text input field with the message: 'This is a general cancellation all games cancelled today Saturday 7th May 2008'. Below the input is a 'GO' button and two checkboxes: 'Include players in send out [?]' (checked) and 'Save settings for future [?]' (unchecked). Below the message input, there are sections for selecting recipients: 'Switch to Events', 'Juniors Division Manager' (checked), 'All Grade Managers' (checked), and 'All Team Managers/Coaches' (checked). Under 'Juniors Division Manager', there are three columns: 'Grade Year 7' (Manager, All Teams, Blue, Green, Red), 'Grade Year 8' (Manager, All Teams, Black, Gold, Yellow), and 'Grade Year 9' (Manager, All Teams, Silver, White). Below this is 'Seniors Division Manager' (checked), 'All Grade Managers' (checked), and 'All Team Managers/Coaches' (checked). At the bottom, there are three columns: 'Grade Premiers' (Manager, All Teams, The A Team, The B Team), 'Grade Under 15' (Manager, All Teams, Cool Cats, Humpy Dogs), and 'Grade Under 18' (Manager, All Teams, Keepers, Takara).



Step 2 — Sending a message to a selected group

1. From the Club home page click on “To Send a Message Click Here”



SPORTCHECK.CO.NZ
GET THE MESSAGE

Find a Club or Team GO Admin Club Home Logout

Home Club Registration How it Works How 2 Tips Stop/Restart Text Delivery About us Contact us

Example Cricket Club - Send Message

Write your message below, select who you would like it to go to then press 'GO' to send.

Message

160 characters remaining

Include players in send out [?] Save settings for future [?]

Switch to Events

Juniors Division Manager
- Collapse Juniors

All Grade Managers All Team Managers/Coaches

Grade Year 7	Grade Year 8	Grade Year 9
<input checked="" type="checkbox"/> Manager <input checked="" type="checkbox"/> All Teams <input checked="" type="checkbox"/> Blue <input checked="" type="checkbox"/> Green <input checked="" type="checkbox"/> Red	<input checked="" type="checkbox"/> Manager <input checked="" type="checkbox"/> All Teams <input checked="" type="checkbox"/> Black <input checked="" type="checkbox"/> Gold <input checked="" type="checkbox"/> Yellow	<input checked="" type="checkbox"/> Manager <input checked="" type="checkbox"/> All Teams <input checked="" type="checkbox"/> Silver <input checked="" type="checkbox"/> White

Seniors Division Manager
- Collapse Seniors

All Grade Managers All Team Managers/Coaches

Grade Premiers	Grade Under 15	Grade Under 18
<input checked="" type="checkbox"/> Manager <input checked="" type="checkbox"/> All Teams <input checked="" type="checkbox"/> The A Team <input checked="" type="checkbox"/> The B Team	<input checked="" type="checkbox"/> Manager <input checked="" type="checkbox"/> All Teams <input checked="" type="checkbox"/> Cool Cats <input checked="" type="checkbox"/> Hungry Dogs	<input checked="" type="checkbox"/> Manager <input checked="" type="checkbox"/> All Teams <input checked="" type="checkbox"/> Keepers <input checked="" type="checkbox"/> Takers



- 2. Type in your message
- 3. Un-tick the Teams you don't want the message to go to.
- 4. Click on the Go button to send the message

Note. A quick way to un-tick or tick a group is by ticking the "All team managers" or "all teams" first